

SPECIFIC TERMS OF REFERENCE
Mapping of services for survivors of violence amongst women and children
FWC SIEA 2018- LOT 4: Human development and safety net
EuropeAid/138778/DH/SER/multi

1. BACKGROUND

South Africa has a number of laws and policies in place to address violence against women and children¹ (VAWC). However, the expressed intentions captured within these legal instruments consistently fail to materialize into practices that facilitate access to justice for those affected.

On 10 May 2018, Cabinet expressed condemnation of violence against women and children, calling on South Africans to end this scourge. The urgency to relook at how violence against women and children is being addressed was reiterated with the release of the 2018 National Crime Statistics on 11 September 2018. According to the available information (cognisant that there is under-reporting), the extent to which violence is perpetrated against women and children in 2017/18 are as follows²:

- Femicide rate of 15.2 murder per 100 000 women
- Murders of women and children made up more than 19.3% of the total murder count in the country
- 50 108 sexual offences were recorded by police
- Rate of reported rape is 70.5 per 100 000 people.

Over the years, concerns have been raised about the limited services that are available, the way in which services are being provided and the quality of the services. Civil society organisations (through donor support) as well as departments have undertaken research and/or assessments of specific aspects of violence against women and children. However, there has been an absence of evidence to assist in understanding the full spectrum of services provided by Government departments (including through Civil Society organisations) and the impact of the country's response to violence against women and children.

The Department of Planning, Monitoring and Evaluation has been working with the Department of Social Development (as the head of the Inter-Ministerial Technical Task Team for Violence against Women and Children) to review the state response to VAWC. A diagnostic evaluation of government's response was completed in 2016 (*The Report on Diagnostic Review of the State Response to Violence against Women and Children*). This study highlighted **a weakness in service provision to victims, raising particular concerns about Psycho-Social Services inclusive of trauma counselling. Additionally, the diagnostic report raised concerns about the inconsistency and lack of co-ordination in the provision of varied support services – such as legal counselling, financial assistance, housing, education, training and assistance in finding employment – that women and children who experience violence require.**

The study identified a set of **recommendations** of which one is for *'Department of Social Development to lead in comprehensively defining psychosocial response services for victims of VAWC, establishing minimum core services and funding implications for their implementation'*. Within this diagnostic review, there is also acknowledgement of the **need for clarification of what constitutes a minimum comprehensive package of services that government should provide women and children who experience violence. In order to determine the focused set of services for which government would need to be responsible, it is necessary to first identify what**

¹ Within this Terms of Reference, violence against women and children is used with the understanding that it is inclusive and in line with the phrasing of gender-based violence that was outlined at the Gender Summit in November 2018.

² Crime Statistics 2017/18 www.saps.gov.za

constitutes a minimum comprehensive service package that is responsive to the needs of women and children who are victims of violence. Thereafter, responsibilities for provision of the services can be determined and costed, on the part of government, civil society as well as the private sector.

Concerns about the levels of violence have received heightened attention, with expressed calls for inclusivity and recognition of the varied impact based on experiences of marginalization. The recent Gender Summit that took place on 1st and 2nd November 2018 gave attention to the extent to which violence is perpetrated against women, children, gender non-conforming individuals and people with disabilities and the absence of effective responses. **The need for co-ordinated comprehensive responses was reiterated.** The Gender Responsive Planning and Budgeting Summit led by the Department of Women in December 2018 concluded with a Declaration that reiterates the importance of addressing gender-based violence and formulating planning and budgeting processes that are responsive to the needs of women and girls³.

➤ **Related programmes and activities**

The persistence of attitudes and behaviours that perpetuate negative stereotypes and gender inequality remains a significant challenge to preventing and eliminating violence against women and children. The EU therefore has mainstreamed gender in all its major programmes. In addition, **the EU will support the SA Government through a EUR10 million sectoral budget support programme focusing on Gender Equality and Women Empowerment under its AAP 2018.**

Amongst the Member States, France and Finland are supporting direct projects undertaken by CSO on gender-based violence (GBV) through their local fund initiatives. Irish Aid is currently supporting few civil society organisations in both South Africa and Zimbabwe with the focus on building their capacities to better answer to their challenges while working on GBV issues. UNICEF is providing some technical support to the SA Government, in particular to address violence against children, and in the support of the Programme of Action implemented by DSD. GIZ is also providing support to the SA Government to strengthen multi-stakeholder mechanism.

A number of other initiatives are also of relevance, namely the 1/costing exercises relating to violence against women and children that have been undertaken in partnership with GTAC; 2/ Research into shelters – services and costs - have been done through collaboration between Heinrich Boell Foundation and European Union; 3/ as well as the UNICEF mapping of violence against children. And, more recently, 4/ the collaboration between CLEAR and the Institute of Security Studies focusing on the development of an evidence map on violence prevention initiatives.

2. DESCRIPTION OF THE ASSIGNMENT

➤ **Global objective**

The global objective of this study is to provide an in-depth understanding of why the system of the South African government has inadequately responded to the core service needs of women and children victims of violence.

The assignment will enable the Department of Planning, Monitoring and Evaluation (DPME) to take forward resolutions that emerged at the Gender Summit, specifically resolutions 4, 6 and 9⁴.

³ National Department of Women (December 2018) Declaration of the Gender Responsive Planning and Budget Summit. See <https://www.gov.za/speeches/declaration-gender-responsive-planning-and-budgeting-summit-1-dec-2018-0000>

⁴ Within the Declaration of the Presidential Summit Against Gender-Based Violence and Femicide, the following resolutions are related to this Terms of Reference: **Resolution 4:** Adequate resourcing of Thuthuzela Care Centres, sexual offences courts and shelters that respond to the needs of all people including people with disabilities and LGBTQIA+; **Resolution 6:** Ensure that all laws and policies, programmes and interventions are adequately planned, costed and resourced in line within a gender-responsive planning, budgeting and monitoring evaluation framework, across government; **Resolution 9:**

➤ **Specific objective(s)**

The specific objective of the assignment is to contribute to the implementation of the Improvement Plan⁵ by the Inter-Ministerial Technical Task Team for Violence Against Women and Children **through the mapping of existing services offered by all government departments to women and children victims of violence.**

The expected results are that a comprehensive package of services responsive to the needs of women and children in all their diversity is defined and positioned to inform, in particular, the ways in which government's response to victims of violence can be improved.

➤ **Requested services, including suggested methodology**

Indications of what should be included within a comprehensive package of services in response to violence against women and children can be derived from research and/or evaluations that have been conducted (for example, on the Thuthuzela Care Centres, Shelters as well as costing research).

The Terms of Reference outlines a process to develop a comprehensive package of support that builds on this existing body of work. Responses from government, civil society as well as the private sector will be considered, with attention also given to the provision of opportunities that enable women to leave abusive relationships e.g. economic opportunities.

This project will also generate detailed information on the delivery of services to survivors who are located within a selected provincial/district/rural context through a field research.

This Terms of Reference outlines a five-stage process, each with services and deliverables that incrementally contribute towards a final report in which a comprehensive package of services is outlined, providing a basis from which to do a costing exercise.

Prior to the outlined stages, the first service/deliverable is **the establishment of a reference committee which will be discussed at the first inception meeting between the DPME, the Contracting Authority and the contractor** (the contractor can provide minimum requirements of how to set up reference committee). The reference group should ideally comprise representation from Statistic South Africa, Department of Social Development (DSD), Department of Women (DoW), National Treasury (NT), Department of Justice & Constitutional Development (DoJ&CD), South African Police Services (SAPS), Department of Planning, Monitoring and Evaluation (DPME), as well as few civil society organization or research institutes (to be agreed on between the contractor and the contracting Authority).

The following five services are as follows:

- I. **An analysis** of what research has been done on services that are available in response to violence against women and children (both on the part of government and civil society organisations), clarifying who has (should have) access to these services inclusive of people with disabilities and LGBTi persons. Identification of what gaps exist in the current knowledge about these support services forms part of the analysis. Through a desktop research, identifying what are minimum service requirements as per the existing legal South African frameworks, international Human Rights frameworks, international best practices as well as national lessons of what works. **The output should be a clear**

Continuously strengthen the information and research base to develop effective, coordinated evidence- based policy and programming;

⁵ The improvement plan directs government to improve services to victims of violence, in particular to strengthen coordination of services and the provision of psychosocial services

table/matrix that translates the information into an easy-to-engage reference document.

- II. **Facilitated workshops** that bring together a key group of stakeholders to identify critical services in response to the needs of victims of violence, detailing not only the type of services but also how these services should be provided and any related cost considerations that need to be taken into account. Since there might be a high number of stakeholders to consult, a minimum of 2 workshops are foreseen. The results of the workshop will feed in the table/matrix.
- III. A further analysis to identify whether there are additional gaps in available evidence that hampers our understanding of services in response to the needs of victims of violence (inclusive of preventative interventions). Based on the analysis, **a framework** to guide research aimed at exploring these evidence gaps within a provinces/district/municipality will be developed. The selection of the 2 field work areas (including a rural setting) will be approved by the reference committee.
- IV. **Information gathering** at provincial level/district level/rural area will be undertaken, with consideration given to extent to which services are accessible according to AAAQ framework (*ensure equal opportunity for all in terms of Access, Availability and Acceptability to the right Quality of a service, ensuring that no one is left behind*). An **analysis** of the findings will be done through a report, and will be presented in a workshop.
- V. **Facilitated workshops** that bring together a key group of stakeholders in order to:
 - a. Review the analyses of evidence (conducted in stages 1 and 3 above) in relation to the initial analysis of information gathered at provincial/district/rural context (Stage 4).
 - b. Use the review to define the comprehensive package of support and identify strategies to address gaps which have been identified during the field assessment (Stage 4)
 - c. Refine the comprehensive package of support based on state obligations in relation to national laws and international treaties.
 - d. Assess the cost of the proposed comprehensive package.A minimum of 2 workshops are foreseen at this stage as well.

➤ **Required outputs**

The required outputs for this assignment will include:

- **A report mapping** of available evidence of services addressing violence against women and children in South Africa, inclusive of the matrix.
- **A workshop report** outlining the set of critical services identified to respond effectively to the needs of women and children who are victims of violence
- **A research framework** to generate evidence within a selected provincial/district/rural context to detail the response to violence against women and children, inclusive of preventative interventions
- **A draft report** of summary findings and proposed comprehensive package of support and its costs.
- **A final report** reflecting the findings of the research and presenting a comprehensive package of support to respond to violence against women and children that is inclusive of preventative interventions and its costs.
- **A policy brief and user friendly summary** presenting the comprehensive package. The design will be aligned with the communication and visibility guidelines of the European Union and approved by the contracting Authority.

➤ **Language of the Specific Contract**

The language of the contract is English.

3. EXPERTS PROFILE or EXPERTISE REQUIRED

➤ **Number of requested experts⁶ per category and number of man-days per expert or per category**

The team should comprise of four experts (4): One (1) expert Category I, Two (2) experts Category II and one (1) expert category III.

The total days required for this assignment is as followed:

Category of expert	Number of working days
Category I Team Leader	Minimum of 75
Category II (research expert)	Minimum of 75
Category II (Costing expert)	Minimum of 50
Category III (field research)	Minimum of 40
Total	240

➤ **Profile per expert or expertise required:**

Expert 1 Category I: Team Leader

Education

- At least Master's degree academic level related to Lot 4.
- In the absence of a Master's degree academic level, a bachelor's degree academic level with an additional 3 years of experience (on top of the 12 years required for a Category I) will be considered.

Specific professional experience

- Minimum of 4 years of experience over the last 7 years in dealing with design or monitoring or evaluation of projects or of government policies in social sectors, such as social services or support services for children or women.
- At least 5 experiences in conducting research of interventions aimed at women and children.
- At least 3 experiences as team leader co-ordinating research.
- Experiences in costing social policies or social services will be an advantage.
- Experience in working in the field of GBV in South Africa and knowledge of stakeholders will be an advantage.
- Experiences in working with the South African government will be an advantage.

Language skills

- Proficiency in English.

Expert 2: Category II: Research expert in social services / gender based violence.

Education

- At least Master's degree academic level related to Lot 4.

⁶ The European Union pursues an equal opportunities policy. Gender balance in the proposed team, at both administrative/secretarial and decision-making levels, is highly recommended.

- In the absence of a Master's degree academic level, a bachelor's degree academic level with an additional 2 years of experience (on top of the 6 years required for a Category II) will be considered.

Specific professional experience

- Minimum of 3 years of experience dealing with projects or programmes related to gender based violence over the last 6 years.
- At least 3 experiences in research in the field of gender based violence, with preference for a focus on services related to addressing violence against women and children.
- Previous experience in working in South Africa with government or civil society in Gender Based Violence or social services will be an advantage.

Language skills

- Proficiency in English

Expert 3: Category II: Economic modelling and costing expert

Education

- At least Master's degree academic level
- In the absence of a Master's degree academic level, a bachelor's degree academic level with an additional 2 years of experience (on top of the 6 years required for a Category II) will be considered.

Specific professional experience

- At least 3 experiences in costing and economic modelling of programmes relating to social services
- Previous experience of working with South African budgetary process at national and provincial levels will be an advantage

Language skills

- Proficiency in English.

Expert 4: Category III: Gender based violence Research

Education

- At least Master's degree academic level
- In the absence of a Master's degree academic level, a bachelor's degree academic level with an additional 2 years of experience (on top of the 3 years required for a Category III) will be considered.

Specific professional experience

- A minimum of 2 years over the last 5 years in evaluation and monitoring of GBV related programme/interventions
- Previous experience in working in South Africa with government or civil society in the related field will be an advantage.

Language skills

- Proficiency in English.

➤ **Management team member presence required or not for briefing and/or debriefing**

Not required

4. LOCATION AND DURATION

➤ **Starting period**

It is foreseen that the assignment will commence from the 22nd of April 2019.

➤ **Foreseen finishing period or duration**

The assignment will be undertaken under 16 months.

➤ **Planning, including the period for notification for placement of the staff as per Article 16.4 a) of the General Conditions**

The contractor is expected to provide a detailed planning in its methodology based on the following:

- May 2019: Inception meeting and meeting with reference group
- June - July 2019: Desktop research
- July - August 2019: Workshops with Stakeholders
- September 2019 - January 2020: Research in Provinces
- February 2020 – August 2020: Costing and final report.

➤ **Location(s) of assignment:**

The experts are expected to be in South Africa as follow:

Experts	Desktop	Normal place of posting: Pretoria, South Africa	Field work (outside of Pretoria)	Total
Team Leader	15	35	25	75
Expert 2	15	30	30	75
Expert 3	15	20	15	50
Expert 4	05	05	30	40
Total	50	90	100	240

Work in South Africa will take place in Pretoria where the EU Delegation is based as well the SA Government.

Additional field work will take place outside of Pretoria, which location will be agreed on with the reference committee.

5. REPORTING

➤ **Content**

Content of the reports are detailed in Section 2 (required outputs)

➤ **Language**

English

➤ **Submission/comments timing**

The tentative schedule for submission and approval of reports is detailed below.

Description	Submission date for appointed consulting team	Approval date for EU/DPME
Inception report	Within 7 days of the briefing meeting	Within 14 days of submission of the report
Workshop report: available services	At end of month 3	Within 2 weeks of submission
Research framework	At the end of month 4	Within 2 weeks of submission

Draft final report (including policy brief)	At the end of Month 14	Within 3 weeks of submission
Final report (including policy brief)	Middle of Month 16	Within 3 weeks of submission

➤ **Number of report(s) copies**

Final Report will be done in one original and four copies.

Five electronic versions will be provided with all annexures on five different USB keys.

6. INCIDENTAL EXPENDITURE

- Mobilisation and demobilisation flights (a minimum of 4 flights for the team leader and a minimum of 3 flights for the other 3 experts)
- Costs for transport related to field work
- Costs for per diems for field work
- Costs related to stakeholders workshops. These costs will cover venue, catering, additional transport and per-diems for participating stakeholders if required, printing and additional logistics for a maximum of Euro 8,000.
- Costs related to the design and printing and dissemination of the policy brief for a maximum of EUR 3,500
- No expenditure verification is required

7. MONITORING AND EVALUATION

N/A